

1: Go to **michacp.org** and click on the hyperlink highlighted below. This is where you can create a user account to check the status a claim and file a claim. Claim status and claims may be filed by the injured party, their representative or a medical provider.



2: After clicking “File a Claim”, proceed by clicking on the next hyperlink highlighted below.



3: If you have never used the system before and you don't have a login, you must click "Get Started Now" to create your account.

The screenshot shows the login page of the Michigan Assigned Claims Plan (MACP) Claims System Index. The page features a green header with the MACP logo and the text "MICHIGAN ASSIGNED CLAIMS PLAN". In the top right corner, there are links for "Sign In" and "Sign Up". Below the header, the text "CLAIMS SYSTEM INDEX" is displayed. The main content area is titled "Login" and contains two input fields: "User ID *" and "Password *". Both fields have red error messages below them: "User ID cannot be blank." and "Password cannot be blank." respectively. To the right of the input fields, there is a link that says "Forgot Your User ID or Password? Click here for help". Below this link, a red box highlights the text "New User? Get Started Now". At the bottom of the login form, there is a green "LOGIN" button. A small asterisk and the text "* Required fields" are located at the bottom left of the form. Below the login form, there is a green "Support" section with a phone number "734-464-8111 (phone)" and a link "Email Us". At the very bottom, there is a copyright notice: "© 2013 MACP All Rights Reserved."

4: Select your "Relationship to injured person". Follow the rest of the instructions and click "Register".

The screenshot shows the "New User" registration page of the Michigan Assigned Claims Plan (MACP) Claims System Index. The page features a green header with the MACP logo and the text "MICHIGAN ASSIGNED CLAIMS PLAN". In the top right corner, there are links for "Sign In" and "Sign Up". Below the header, the text "CLAIMS SYSTEM INDEX" is displayed. The main content area is titled "New User" and contains a single input field: "Relationship to Injured Person *". A dropdown menu is open, showing the following options: "Select", "Self", "Parent/ Guardian", "Attorney", and "Third Party Biller/ Medical Provider". At the bottom right of the form, there is a green "REGISTER" button. A small asterisk and the text "* Required fields" are located at the bottom left of the form. Below the registration form, there is a green "Support" section with a phone number "734-464-8111 (phone)" and a link "Email Us". At the very bottom, there is a copyright notice: "© 2013 MACP All Rights Reserved."

5: You have successfully registered your account. Use your user ID (email) and password to login at the screen shown in step #2. You can now check the status of existing claims and submit claims.